

Community District Library Board of Trustees
Regular Board Meeting Minutes
Corunna Branch
October 28, 2020

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on October 28, 2020, by Board Chair, J. Bowers. Followed by the Pledge of Allegiance.

Present

Diane Lahmann, Marge Hamill, Judy Bowers, Ann Voorhies, G. Hagadon, K. Hornus, Patty Fraser and Mike Tobias.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**

Motion made by M. Tobias to approve the agenda with an addition, seconded K. Hornus, motion accepted.

- **Approval of minutes:**

Motion made by G. Hagadon to approve the September 23, 2020 regular minutes, seconded by M. Hamill, motion accepted.

- **Approval of payment of bills**, (checks #7094-7117) in the amount of \$14,848.18, forwarded from the Budget and Finance Committee, motion made by K. Hornus, and seconded by G. Hagadon, roll call vote, motion accepted.

- **Approval of motion to accept the monthly budget report**, dated September 2020, forwarded from Budget and Finance Committee, motion accepted.

Citizen comments: None

Communications Received: None.

Old Business: None,

New Business:

- Motion was made by K. Hornus and seconded by M. Hamill, to adjourn the board meeting at 7:07 for closed session to discuss the Directors Evaluation, motion carried. Meeting was reconvened at 7:15. The board then discussed the results with Director Cromley, including a 3% raise and 2 more PTO days per year.

Directors Report:

- The Strategic Plan survey has been released for patrons to give their opinions of the library and the services it provides. So far results have been very positive and 286 completed forms have been received with more daily. Jami has attended several

townships and city meeting and shared the form with along with the Annual Library Report.

- The 2019-20 Audit is wrapping up and final presentation should be done for the November board meeting. Sarah will do this via Zoom meeting.
- The new library catalog app is available and the VLC consortium is deciding on how to market.
- The 3rd quarter penal fines were received with an unexpected slight increase.
- The annual State Aid report is open for library to add library statistics.
- With the upcoming retirement of a Perry staff member, the job opening has been posted and plans have been set to fill the position.
- Jami has been busy with staff evaluations, with just a few to complete.
- The O'Berry matter will be reviewed with a Motion to Compel hearing, Wednesday November 4.
- Jami attended both virtual and in person meetings this month.
- Staff has been busy with book sales, virtual programming and the Grab and Go kits.
- The library will be hosting a virtual visit with Christian fiction author Lynn Austin, December 1.

Board comments: With the current Covid-19 restrictions discussion was held on how to hold the annual holiday staff and board brunch. Final result was for the board to hold its meeting with a small celebration, and the staff will do the same.

Adjournment: 7:48