

Community District Library Board of Trustees
Regular Board Meeting Minutes
Corunna Branch
October 27, 2021

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on October 27, 2021, by Board Chair, Judy Bowers. Followed by the Pledge of Allegiance.

Present

Diane Lahmann, Judy Bowers, Ann Voorhies, Geraldine Hagadon, Mike Tobias, Patty Fraser and Marge Hamill.

Absent: Karen Hornus.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:** Motion made by M. Hamill, to approve the agenda, seconded G. Hagadon, motion accepted.
- **Approval of minutes:** Motion made by A. Voorhies to approve the September 22, 2021 regular minutes, seconded by M. Hamill, motion accepted.
- **Approval of payment of bills,** (checks #7538-7559) in the amount of \$ 14,694.79. Forwarded by the Budget and Finance Committee, roll call. Motion carried.
- **Approval of the monthly budget report,** dated October 2021, forwarded from Budget and Finance Committee, motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business: None.

New Business:

- The Verizon statement for the Emergency Connectivity Fund that includes Tablets and Hotspots and internet data has been received in the amount of \$8207.80. Reimbursement by the Federal Government will be determined. Motion was made by M. Hamill to pay this amount using the Reserve Funds held by Raymond James, seconded by G. Hagadon. Roll call vote, motion accepted.
- Construction quotes for the renovation of the Perry branch were reviewed and motion was made by A. Voorhies to accept the bid by Cody Construction for interior work at \$39,430.00 and not to exceed \$43,373.00, Jami will approach the City of Perry about handling the cost of the outside renovations, seconded by M. Tobias, roll call, motion accepted.

- Staff salaries and wage ranges were discussed, with Jami explaining the economics and keeping dedicated staff members. Jami has finished with staff annual reviews and a few of the staff have met the pay ceiling and she was not able to offer increases for them. Motion by M. Tobias to approve the new pay scale as presented, seconded A. Voorhies, roll call, motion accepted.

Motion was made by M. Hamill and seconded by G. Hagadon, to adjourn the board meeting at 7:50 for closed session to discuss the Directors Evaluation, motion carried. Meeting was reconvened at 8:04.

- Board members presented the Director with the results of the annual evaluation with a 4% increase in salary.

Directors Report:

- The audit with AHP is nearly completed and results should to presented in November.
- Hotspots, Chromebooks and Tablets are being processed and ready for patron use.
- The library has received 2 donations, the first from the First Methodist Church in New Lothrop and the second for Marilyn Scheidemantel from Lennon. These funds will be used at the New Lothrop and Lennon branches.
- Carpets were cleaned at the Corunna branch and Admin. Office.
- Branches are busy with programming and planning for future events.

Board Comments: None.

Adjournment: 8:35 p.m.

Recorded: L. Hudecek