

Community District Library Board of Trustees
Regular Board Meeting Minutes
Corunna Branch
October 27, 2022

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on October 27, 2022, by Board Chair, J. Bowers. Followed by the Pledge of Allegiance.

Present

Judy Bowers, Geraldine Hagadon, Patty Fraser, Ann Voorhies, Elaine Prine and Maria Cuthbert.

Absent: Karen Hornus, Sherrie Friess.

Also present: Jami Cromley, Linda Hudecek and Deb Shaw.

- **Approval of agenda:** Motion made by E Prine, to approve the agenda, seconded G. Hagadon. Motion accepted.
- **Approval of minutes:** Motion made by G. Hagadon to approve the September 26, 2022 regular minutes, seconded by A. Voorhies. Motion accepted.
- **Approval of payment of bills:** Motion forwarded from the Budget Committee to accept payment of bills (checks #7900-7928) in the amount of \$28,404.27. Roll call. Motion accepted.
- **Approval of the monthly budget report:** Motion Forwarded from the Budget Committee to accept report dated October 2022. Motion accepted.

Citizen comments: None.

Communications Received: Thank you bouquet given to Cathy Cramner (Corunna branch Manager) for her assistance with patron having computer issues.

Old Business:

- Motion to approve payment for the Verizon August statement in the amount of \$ 2459.14, using funds from the Reserve Account was made by G. Hagadon and seconded by A. Voorhies, with roll call, motion accepted. To be reimbursed through the Emergency Connectivity Grant.

Motion was made by G. Hagadon and seconded by E. Prine, to adjourn the board meeting at 7:10 for closed session to discuss the Directors Evaluation, motion carried. Meeting was reconvened at 8:047:20

- Board members presented the Director with the results of the annual evaluation with a 3% increase in salary.

New Business:

- Jami explained the Village of Lennon is re-roofing their building and planned to cover the existing skylights, which would impact the lighting in the library side of the building, she would like to keep them and cover cost for replacing. Motion was made by G. Hagadon, to keep skylights with the cost not to exceed \$2,000.00, seconded by E. Prine, roll call, motion accepted.

Directors Report:

- Jami and Alyson (Byron branch manager) and Karen (New Lothrop branch manager) attended M.L.A conference in Port Huron. It was a great experience and would like for other staff members to be able to attend other workshops in future.
- The annual reporting to district municipalities and townships is complete, with positive results.
- The new phone system is still in process, but waiting for the arrival of the new phones.
- Branches have been busy and there is a full calendar of events.
- Jami attended a planning meeting with Burns Township representatives to discuss the possible new building for the Township, and how the library would be included.

Citizen Comments: None.

Board Comments: None.

Adjournment: 7:58 p.m.

Recorded: L. Hudecek