

**Community District Library Board of Trustees**  
**Regular Board Meeting Minutes**  
**Corunna Branch**  
**October 25, 2023**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:00 p.m. on October 25, 2023 by Board Chair, J. Bowers.

Followed by the Pledge of Allegiance.

**Present**

Judy Bowers, Geraldine Hagadon, Patty Fraser, Ann Voorhies, Maria Cuthbert, Mary Julian and Adam Spannagel.

Absent: Elaine Prine.

Also present: Jami Cromley, Linda Hudecek.

Welcome to new board member Adam Spannagel, administered the oath of office, and introductions of attending board members.

- **Approval of agenda:** Motion made by G. Hagadon, to approve the agenda, seconded A. Voorhies. Motion accepted.
- **Approval of minutes:** Motion made by G. Hagadon to approve the September 27, 2023 regular minutes, seconded by P. Fraser. Motion accepted.
- **Approval of payment of bills:** Motion forwarded from the Budget Committee to accept payment of bills (checks #8310-8334) and online payments in the amount of \$28,134.80. Roll call. Motion accepted.
- **Approval of the monthly budget report:** Motion forwarded from the Budget Committee to accept report dated October 2023. Motion accepted.

**Citizen comments:** None.

**Communications Received:** Thank you card from Karen Hornus.

**Old Business:** None.

**New Business:**

- Director evaluation.

Motion was made by G. Hagadon and seconded by P. Fraser, to adjourn the board meeting at 7:10 for closed session to discuss the Directors Evaluation, motion carried.

Motion to reconvene at 7:30 was made by G. Hagadon, and seconded by A. Spannagel.

- Board members presented the Director with the results of the annual evaluation with a 2.5% increase in salary and 2% increase in 401 withholdings.  
Motion was made by G. Hagadon for increases to begin next pay period, seconded by A. Spannagel, roll call, motion accepted.
- **Directors Report:**
  - Power washing of the outside of the Corunna branch complete, with visible results. Petersen Landscaping completed patio and stone work in front of library. The City of Corunna paid for the cost.
  - Jami and 4 staff members attended this year's MLA conference held in Kalamazoo.
  - The annual audit is nearly finished and should be presented in November.
  - "In-House" MEL.ORG training day that was held October 12, was a very informational, with great resources to explore. It was a pleasure that the Shiawassee District staff also attended.
  - 3<sup>rd</sup>. Quarter Penal funds have been received.
  - Technical staff from the Library Network will be scheduled to assist in installing software, and troubleshooting computer issues at all branches.
  - 3 Author visits have been completed, with Susie Finkbeiner "The All American" author, who has family in Corunna, will visit November 4<sup>th</sup> at the Corunna branch.
  - Jami is preparing for a visit from the author of "The Firekeeper's Daughter" Angeline Boully, in April 2024, with the event venue to be determined. The Shiawassee District, Vernon District, Laingsburg Library are participants in the grant from the Michigan Humanities Council.

Citizen Comments: None.

Board Comments:

Adjournment: 8:00 p.m.

Recorded: L. Hudecek