

Community District Library Board of Trustees
Regular Board Meeting Minutes
Corunna Branch
August 25, 2021

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on August 25, 2021, by Board Chair, Judy Bowers. Followed by the Pledge of Allegiance.

Present

Diane Lahmann, Judy Bowers, Patty Fraser, Ann Voorhies, Mike Tobias and Marge Hamill.

Absent: Geraldine Hagadon and Karen Hornus.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:** Motion made by M. Hamill, to approve the agenda, with an addition to New Business, seconded A. Voorhies, motion accepted.
- **Approval of minutes:** Motion made by M. Tobias to approve the July 28, 2021 regular minutes, seconded by M. Hamill, motion accepted.
- **Approval of payment of bills,** (checks #7394-7422) in the amount of \$ 9,667.67. Forwarded by the Budget and Finance Committee, roll call. Motion carried.
- **Approval of the monthly budget report,** dated August 2021, forwarded from Budget and Finance Committee, motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business: None.

New Business:

- After discussion a motion made by A. Voorhies, and seconded by M. Hamill to rescind the current Pandemic Response Plan, as conditions have changed since it was put into place. Motion carried. The Library will still continue with the plexiglass fixtures at the branches front-desks, and using disinfectant cleaning of materials and computers as a general protection measure.
- Jami has applied and been granted funds though the CARES Act, to purchase Chromebooks for patron circulation. She would like to be able to use Reserve Funds to purchase, using up to \$5000.00 for this purpose and then be reimbursed by the CARES ACT funds when documentation is sent. Motion was made by M. Tobias to approve this action, and seconded by M. Hamill, roll call. Motion accepted.
- Jami has applied for funds from the Emergency Connectivity Fund, through the American Rescue Plan, to purchase 70 Samsung Tablets, and 105 Verizon Hotspots, for patron circulation, in addition to data services. These would give students and

families in our district, access to broadband internet, where they cannot afford or service is not available in area. Jami is requested up to \$5000.00 from the Reserve Funds to purchase protective cases and sleeves for these items. Motion was made by A. Voorhies to approve this action, and seconded by P. Fraser, roll call. Motion accepted.

Directors Report:

- The 2020-21 Annual Audit has begun, with the use of Suralink from AHP making the process very easy to complete.
- There has been no change in the lease for the Administration space, Joe Sawyer will update Jami if there is any increase.
- Niche Academy will become a part of the E-Resources the library provides. This will feature videos and instructions on various software's and electronic sites for patron to access.
- A new mural has been painted on the south side of the Morrice Branch.
- Two bids have been received for the Renovation Plan for the Perry branch. Both will be considered and final decisions will be made, so that this project can move forward. In the meantime, Jami has met with the Perry City DPW, about the rear entrance for patron use and what needs to make that happen. A new door and cameras, and some type of notice (bell) are being considered.
- September will see more of "In-Person" programming, with spacing issues making this a minor problem. Patron are ready to get back to visiting the library and using its services.

Board Comments: None.

Adjournment: 8:09

Recorded: Linda Hudecek