

**Community District Library Board of Trustees**  
**Regular Board Meeting Minutes**  
**Corunna Branch**  
**June 22, 2022**

**Opening**

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on June 22, 2022, by Board Chair, J. Bowers. Followed by the Pledge of Allegiance.

**Present**

Judy Bowers, Geraldine Hagadon, Patty Fraser, Ann Voorhies, Elaine Prine, Marge Hamill and Maria Cuthbert.

Absent: Karen Hornus.

Also present: Jami Cromley, Linda Hudecek.

- **Approval of agenda:** Motion made by M. Hamill, to approve the agenda as written, seconded G. Hagadon. Motion accepted.
- **Approval of minutes:** Motion made by G. Hagadon to approve the May 25, 2022 regular minutes, seconded by A. Voorhies. Motion accepted.
- **Approval of payment of bills:** Motion to accept payment of bills made by G. Hagadon (checks #7762-7802) in the amount of \$35,298.13, seconded by A. Voorhies. Roll call. Motion accepted.
- **Approval of the monthly budget report:** Motion to accept report dated June 14, 2022, made by A. Voorhies and seconded by E. Prine. Motion accepted.
- **Approval of Proposed FY 2021-22 Budget Revisions:** Motion made by M. Hamill, and seconded by E. Prine. Motion accepted.
- **Approval to adopt FY 2022-23 Budget:** Motion made by M. Hamill, and seconded by G. Hagadon. Motion accepted.

**Citizen comments:** None.

**Communications Received:** None.

**Old Business:**

- Motion to approve payment for the Verizon May statement in the amount of \$ 3,532.37, using funds from the Reserve Account was made by G. Hagadon and seconded by M. Hamill, with roll call, motion accepted.
- Motion for approval of payment to the First National Bank of Omaha in the amount of \$948.24, for expenses for the Perry branch renovations, using funds from the O'Berry Account was made by G. Hagadon and seconded by P. Fraser, with roll call, motion accepted.
- Motion for approval of payment of \$1000.00 to Cody Construction for furniture assembly at the Perry Branch, using O'Berry Funds, was made by G. Hagadon, and seconded by A. Voorhies, with roll call, motion accepted.
- Motion to approve payment to The Library Store for furniture for the Perry Branch from Raymond James O'Berry account in the amount of \$58,764.01 was made by M. Hamill and seconded by G. Hagadon. Roll call vote. Motion accepted

- Motion to approve payment to Demco for teen furniture for the Perry Branch from Raymond James O’Berry account in the amount of \$5,365.00 was made by E. Prine and seconded by M. Cuthbert. Roll call vote. Motion accepted.
- Motion to approve payment to Integrity Business Solutions for furniture from Raymond James O’Berry account in the amount of \$7,355.75 was made by G. Hagadon and seconded by A. Voorhies. Roll call vote. Motion accepted.
- Motion to approve payment to Corrigan Moving Systems from Raymond James O’Berry account in the amount of \$2,895.00 was made by M. Hamill and seconded by G. Hagadon. Roll call vote. Motion accepted.

**New Business:**

- After discussion a motion to approve a move of O’Berry funds from a matured CD to a 12-month Public Fund CD at Horizon Bank was made by M. Hamill and seconded by M. Cuthbert. Motion accepted.

**Directors Report:**

- Perry branch renovations are complete and the library opened Monday June 6, 2022 with many positive comments from patrons. The computers that had been misplaced were found in tubs when materials were being put into place in library.
- Joan Norris moved into the Bancroft Branch Manager position, Jeni Oliver is shifting to the sub position, from the Morrice Branch. Interviews have been held to fill the Morrice position and a new staff member will be assuming duties soon. Jami is considering hiring another sub staff member to be able to fill staff time off requests.
- Mideastern Michigan Library Cooperative will be discontinuing booking of paid performers and that duty of booking will be placed with each library, but they will supply a list of approved performers to book.
- Mideastern Michigan Library Cooperative introduced the “Employee Assistant Program” that is an employee benefit program that assists employees with personal mental health improvement, life coaching, financial consultation and more. For a \$15.00 per year fee.
- Summer Reading is in full swing, with many sign-ups, and programs being well attended.

**Board Comments:**

Marge Hamill announced her resignation, as she is moving outside of the area.

Adjournment: 8:17 p.m.

Recorded: L. Hudecek