

Community District Library Board of Trustees
Regular Board Meeting Minutes
Corunna Branch
Virtual Zoom Meeting
January 27, 2021

Opening

The regular meeting of the Community District Library Board of Trustees was called to order at 7:02 p.m. on January 27, 2021, remotely using Zoom (Audio and Video software) by Board Chair, Judy Bowers. Followed by the Pledge of Allegiance.

Present

Diane Lahmann, Marge Hamill, Judy Bowers, Patty Fraser, Ann Voorhies, Geri Hagadon, Karen Hornus and Mike Tobias.

Also present: Jami Cromley and Linda Hudecek.

- **Approval of agenda:**

Motion made by K. Hornus to approve the agenda, seconded M. Hamill, motion accepted.

- **Approval of minutes:**

Motion made by M. Hamill to approve the December 14, 2020 regular minutes, seconded by D. Lahmann, motion accepted.

- **Approval of payment of bills**, (checks #7177-7199) in the amount of \$ 37,709.21.

Motion made by J. Bowers, seconded by G. Hagadon, roll call vote, motion accepted.

- **Approval of motion to accept the current budget report**, dated January 2021.

Motion made by K. Hornus, seconded by D. Lahmann, motion accepted.

Citizen comments: None.

Communications Received: None.

Old Business:

- None.

New Business:

- None.

Directors Report:

- Elaine Prine, New Lothrop branch manager, has announced her retirement, which will begin at the end of March. She has been a great asset to the library and community. A search will begin for her replacement.
- Jami and Linda will attend an online webinar presented by the Library of Michigan, “Uniform Chart of Accounts”, an overview of new standardized accounting code structures.
- Jami emailed about ‘Hazard Pay’ for staff issue with M.M.L.C. director Eric Palmer and found that there was no standard practice for such, but Jami will look into doing something special for staff, be it a lunch, gift card, etc.

- Tax forms are still not available in paper form, but staff has been able to print from the IRS and State websites for individual forms for patrons.
- The updating of the library website has begun, with preliminary meetings set to start the process. New website will incorporate more current “easier to use” features for patrons. Jami is also working on a makeover for the “Information Brochure” with current branch and services listed.
- Staff have been busy with virtual programming which include the Winter Reading Challenge, “Miss Joanie Storytime” and the Library of Michigan’s “Library Quest”. The Grab and Go kits are still a huge hit, with 400 given out this month. The pre-school program “1000 Books Before Kindergarten” is being revamped and will re-launch soon.
- Jami has attended several virtual meetings this month.
- Branches are still experiencing slow traffic, but the electronic online services show a steady increase.

Adjournment: 7:40

Recorded: Linda Hudecek